THE FACULTY OF ENGINEERING, ARCHITECTURE AND INFORMATION TECHNOLOGY
BURSARY

(The bursary was established in 2009 and is to be maintained by funds from the Faculty of Engineering, Architecture and Information Technology. The purpose of the bursary is to support meritorious students who have made significant progress in relation to the completion of an undergraduate degree program provided by the Faculty but, because of a significant change in their financial circumstances or the financial circumstances of a member of their immediate family, may be unable to complete the program without some financial assistance.)

1. Definitions
1.1 In these Rules -
Associate Dean means the Associate Dean (Academic), Faculty of Engineering, Architecture and Information Technology.
bursary means the Faculty of Engineering, Architecture and Information Technology (EAIT) Bursary.
Executive Dean means the Executive Dean, Faculty of Engineering, Architecture and Information Technology.
relevant program means any of the following programs -
(a) Bachelor of Architectural Design;
(b) Bachelor of Engineering;
(c) Bachelor of Engineering (Honours)
(d) Bachelor of Information Technology;
(e) Bachelor of Multimedia Design;
(f) Bachelor of Engineering / Master of Engineering
(g) Bachelor of Engineering (Honours) / Master of Engineering
(h) a dual program that includes one of the programs referred to in paragraphs (a) to (g).

2. Bursaries
2.1 Senate may award up to 2 bursaries in a year where occasion arises as determined by the Associate Dean as a representative of the relevant selection committee established under rule 3.1.
2.2 For each bursary that is the subject of such a recommendation, the Executive Dean must make a recommendation to Senate as to the value that they consider to be appropriate for the bursary.
2.3 The value of each bursary to be awarded must be determined by Senate after taking into account the recommendation of the Executive Dean.
2.4 The maximum value of each bursary is $6,000 for a year.

3. Selection process
3.1 For the selection process for a semester in which a bursary is intended to be awarded, the Executive Dean must establish a selection committee, comprising-
(a) the Associate Dean, as chair of the committee; and
(b) the Head of each School within the Faculty of Engineering, Architecture and Information Technology.
3.2 An application for the award of a bursary in the semester must be lodged with the Associate Dean by the date set by the Associate Dean.
3.3 A student is an eligible applicant for the award of a bursary in the semester, if
(a) in the semester, the student
   (i) is a domestic or international student as defined in the Fee Rules; and
   (ii) is enrolled full-time in a relevant program; and
   (iii) has completed at least 50% of the courses required to be completed for the program; and
(b) the student submits an application for the scholarship in accordance with rule 3.2; and
(c) the application includes documentary evidence of the fact that the student is in financial hardship as a result of an unexpected change in financial
circumstances; and
(d) the student does not hold a university qualification.

3.4 The selection committee must rank the eligible applicants consecutively in order of merit, based on, for each applicant-
(a) the standard of the applicant's academic achievement in the program in which they are enrolled; and
(b) the applicant's potential to successfully complete the requirements of the program; and
(c) any other matter that the selection committee considers to be relevant.

3.5 The selection committee may adjust the order in which the eligible applicants are ranked, if appropriate, after taking into account the extent of each applicant's financial hardship.

3.6 The selection committee must recommend that:
(a) a bursary be awarded to the applicant with the highest ranking; or
(b) a bursary be awarded to each of the 2 applicants with the highest ranking.

3.7 Despite rule 3.6, the selection committee need not make a recommendation in relation to an eligible applicant if the committee considers that the applicant is not of sufficient merit to warrant the award of the bursary.

4. Conditions that apply to bursary recipients
4.1 A bursary may be held by the recipient of the bursary for 1 year (being either the year for which the bursary is awarded, or, if the bursary is deferred under rule 6, the following year), subject to the recipient, during the year -
(a) continuing to be a domestic or international student as defined in the Fee Rules; and
(b) either:
   (i) continuing to be enrolled full-time in the program in which the recipient was enrolled when the bursary was awarded; or
   (ii) if the recipient enrols in another relevant program - the recipient obtaining approval from the Associate Dean to continue to hold the bursary; and
   (c) maintaining satisfactory academic progress.

4.2 A recipient who fails to satisfy subrule 4.1 (a), (b) or (c) must show cause why the bursary should not be cancelled, by the date by which the Associate Dean requests the recipient to do so.

4.3 In this rule:
   satisfactory academic progress, for the recipient of a bursary, means that the recipient passes all courses undertaken during the year in which the recipient holds the bursary.

5. Deferral of bursary
5.1 The recipient of a bursary may apply to the Associate Dean for approval to defer the bursary for up to 1 year.
5.2 An application under rule 6.1 must include a statement of the reasons for making the application.
5.3 The Associate Dean must consider the application and may approve or refuse it.
5.4 The Associate Dean may approve the deferral if the Associate Dean is satisfied that the deferral is justified in all the circumstances.

6. Delegations
6.1 The Executive Dean may, in writing, delegate to another person the functions and powers under these rules (other than this rule).
6.2 The Associate Dean may, in writing, delegate to another person the functions and powers under these rules (other than this rule).