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| KEITH MACKIE LUCAS SCHOLARSHIP |
| Scholarship  | Established by a bequest of $50,000 from the estate of Marjorie Ella Lucas to commemorate the name of her late husband Keith Mackie Lucas who graduated BVSc (Melb) in 1924 but who spent the majority of his career in professional practice in Brisbane. The scholarship was established in 1997 and is maintained by a bequest from the estate of Marjorie Ella Lucas  |
| Selection Criteria and Process | Applicants will be ranked on the basis of:* academic achievement and potential for scholastic success;
* the quality, significance and strategic fit of the applicant’s research project; and
* any other matters the selection committee sees fit.

The Dean of the Graduate School may award one scholarship to a student on the recommendation of the Head of Veterinary Science. |
| Application Process | Please complete all sections of the application form including signatures and ensure that the following supporting documentation is attached:* + Cover letter addressed to the Head of School and addressing the scholarship selection criteria
	+ Completed **Application Form**
	+ your completed [**budget spreadsheet**](http://www.uq.edu.au/grad-school/gsita-response/GSITA-budget-worksheet-2015.xlsx)
	+ a quote for your biggest expenditure line item (for example international flights or course fees etc.)

Additional supporting documentation is not compulsory but it will strengthen your application. Examples of optional supporting documentation:* + letters of invitation
	+ confirmation of acceptance of abstract
	+ quotes for accommodation, other travel costs and relevant expenses

Completed submissions are to be emailed to hdr.vet@enquire.uq.edu.au by the closing date as published on the scholarship ad. Incomplete and late applications will not be considered.The Selection Committee may decide to interview short-listed applicants, and their determination will be considered final; no further communication will be entered into. All applicants will be notified in writing of the outcome of their application.  |

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| **KEITH MACKIE LUCAS SCHOLARSHIP APPLICATION FORM** |
| **SECTION 1 – PERSONAL DETAILS** |
| **Candidate’ Name** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **SECTION 2 – ACADEMIC DETAILS** |
| **Program and project Title** |  |
| **Principal Advisor** |  |
| **Commencement date** |  |
| **Student Number**  |  |
| **Milestones completed and completion date** |  |

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| **Purpose of Travel** |
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| **Specific location (e.g. University, Institute, conference, archives etc** | **Country** | **Duration** |
| **Departure date** | **Return date** |
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|  ***Candidate Section:*** * *I confirm that I have included all relevant required and optional supporting documentation, including a quote for my biggest expenditure line item (e.g. quote for international flights or course fees) (required), a completed budget spreadsheet (required), and other optional supporting documentation, such as letters of invitation, evidence of submission of abstract etc.*
* *I certify that I have completed this form and the budget truthfully, correctly and completely.*
* *I have read the Privacy Statement detailed below.*
* *I have checked the conditions of any scholarships I hold and certify that my request is consistent with any applicable conditions.*
* *I agree to comply with all Scholarship Rules* and other University rules and policies, as set out on the Graduate School website *and elsewhere on The University’s website, along with any subsequent amendments approved by the Senate or the Academic Board.*
* *I agree to provide a Report on Travel within one month of the end of research travel supported by a Keith Mackie Lucas Scholarship.*
* *I agree to provide copies of my boarding passes for all international flights.*
* *I agree to repay to The University any unused funds and any funds that The University deems were not used for the research travel approved by the School.*
* *I understand that if I submit an incomplete application it will be deemed ineligible and will be removed from the round. I understand the School will not follow up with me regarding an incomplete application*
* *I understand it is my responsibility to make arrangements for my travel insurance via the UQ Travel Insurance policy*
* *I understand the decision of the selection committee is final and no further correspondence will be entered into.*
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| **Candidate** |  |  |  |  |  |  |
|  | **Name and Title** |  | **Signature** |  | **Date** |  |
| I endorse the candidate’s application and confirm that I had agreed for the candidate to travel to the abovementioned location/s on the specified dates.  |
| **Principal Advisor** |  |  |  |  |  |  |
|  | **Name and Title** |  | **Signature** |  | **Date** |  |

**Privacy Statement**

The information on this form is collected for the purpose of assessing your application for a Keith Mackie Lucas Scholarship. Information on this form may be disclosed to relevant bodies for the assessment or verification of the claims made in this application. Otherwise the information you provide will not be disclosed to a third party without your consent, unless disclosure is authorised or required by law. For further information please consult the UQ Privacy Management Policy.