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| Berlin Residency Award **Application for HDR Candidates** | |  |
| **1. Candidate Details** | | |

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| Title |  |  | Family Name |  | Given Names |  |
|  | UQ Student Number | | |  |  |
|  | Description of your  research topic  (100 words) | | |  | | |

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| **2. Travel Details** |

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| --- | --- | --- | --- |
| Expected Start Date: |  | Expected End Date: |  |

What activities will you undertake?

| Activity | **Organisation/**  **Institution** | City/Country | **Duration** | |
| --- | --- | --- | --- | --- |
| **From** | **To** |
|  |  | Berlin/Germany |  |  |
|  |  | Berlin/Germany |  |  |
|  |  | Berlin/Germany |  |  |

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| **3. Justification / Selection Criteria** |

What is your proposed plan for your time in Berlin? Please detail how this will aid in the development of deeper engagement between Germany and Australia and UQ-wide collaboration opportunities. How will it benefit your academic and professional development? (Explain the relevance of the activity to your project objectives). (Maximum 500 words).

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| **4. Total Amount Requested** |

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| --- | --- |
| Funding requested $ |  |

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| **Candidate Section**   * *I confirm that I have included all relevant required documentation, including a completed budget spreadsheet, and other supporting documentation, such as letters of invitation, evidence of acceptance of abstract etc* * *I agree to comply with the scholarship terms and conditions as outlined in the* [*Rules*](https://scholarships.uq.edu.au/scholarship/berlin-residency-award)*,* [*Schedule A Postgraduate Research Scholarships*](https://scholarships.uq.edu.au/sites/default/files/2021-12/Schedule%20A%20Postgraduate%20Research%20Scholarships.pdf)*, and* [*UQ and RTP Research Scholarships policy*](https://policies.uq.edu.au/document/view-current.php?id=173) * *I understand that this application is not for an approval for travel and it is my responsibility to follow the travel process and advice outlined on the* [*HDR Travel page*](https://cdf.graduate-school.uq.edu.au/hdr-travel)*.* * *I agree to repay to the University any unused funds and any funds that the University deems were not used for the travel approved by the UQ Graduate School.* * *I understand that if I submit an incomplete application, it will be deemed ineligible and will be removed from the round. I understand the Graduate School will not follow up with me regarding an incomplete application.* * *I understand the decision of the selection committee is final and no further correspondence will be entered into.* * *I have checked the conditions of any scholarships I hold and certify that my request is consistent with any applicable conditions.* * *I have read the Privacy Statement detailed below and certify that I have completed this form and the budget truthfully, correctly, and completely.* * *I agree to provide a Report within one month of the end of travel supported by this scholarship, including providing electronic copies of all receipts to reconcile expenditure.* * *I agree to repay to the University any unused funds and any funds that the University deems were not used for the travel approved by the UQ Graduate School.* * *I understand the decision of the selection committee is final and no further correspondence will be entered into.* | | | | | | |
|  | | | | | | |
| **Candidate** |  |  |  |  |  |  |
|  | **Name and Title** |  | **Signature** |  | **Date** |  |
| **Principal Advisor Section**  *I endorse the candidate’s application and confirm that I have agreed for the candidate to travel to the abovementioned location/s on the specified dates. I agree that any and all changes to travel plans must be approved by the Graduate School in advance of changes being made.* | | | | | | |
| **Principal Advisor** |  |  |  |  |  |  |
|  | **Name and Title** |  | **Signature** |  | **Date** |  |
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| **Privacy Statement**  The information on this form is collected for the purpose of assessing your application for a travel scholarship. Information on this form may be disclosed to relevant bodies or donors for the assessment or verification of the claims made in this application. Otherwise the information you provide will not be disclosed to a third party without your consent, unless disclosure is authorised or required by law. For further information please consult the UQ [Privacy Management Policy](https://ppl.app.uq.edu.au/content/1.60.02-privacy-management). |