Online Application Guide for UQ PhD scholarships to support Category 1 project grants

This document explains the process for applying for the UQ PhD scholarships to support Category 1 project grants. Once you have entered your personal details, the screen below will appear.

The text above the blue boxes says ‘Has a researcher agreed to supervise your proposed research project?’

You should select ‘I have a supervisor’ on the left. If you select ‘Postpone Application’ you will not be able to progress any further with your Online Application.

Clicking ‘I have a supervisor’ will bring you to the screen below that consists of 8 boxes. These boxes represent blocks of required information and can be completed in any order. You can also log out of the system and return to it later. The screens that appear after clicking on each of the 8 boxes are shown on the following pages.
Box 1 – Research Higher Degree Supervisor

Supervisor 1 should be the Chief Investigator associated with your chosen project.

Box 2 – Research Higher Degree Program

Research higher degree program will be PhD. Only one school or institute can be selected.
Box 3 – Scholarship and Sponsorship

Tick the second box so that the following drop-down sections appear. In the ‘Add scholarship or sponsorship details’ type ‘CAT 1’. Sponsor/organisation = UQ.
Box 4 – Research Higher Degree Details

In the ‘Research project title (required) box’, copy and paste your selected Project title.

Box 5 – Academic Qualifications

You can add as many as you like by clicking on the blue button ‘Add qualification’.
Box 6 – Referee Details

Nominations at least two (2) referees who may be contacted on a confidential basis and who can comment on your professional, research and / or academic experience.

Referee 1 of 1

- Given name(s):
- Family name(s) (required):
- Organisation (required):
- Position (required):
- Email (required):
- Contact telephone:

Save  Remove

Add referee

Box 7 – English Language Proficiency

English Language Proficiency

How do you intend to demonstrate that you meet the University’s English Language Proficiency requirements?

Select all options that apply to you. At least one option from this section must be selected.

☐ I am from an English speaking background.

☐ I have achieved (or will achieve) a passing grade in Queensland Senior English, or an Australian or overseas equivalent.
  Overseas equivalent course must be completed within the 3 years immediately prior to commencement at UQ. Details on acceptable qualifications can be found here. Evidence is required via an official academic document.

☐ I have taken an English language proficiency test.
  Test must have been taken within the 2 years immediately prior to commencement at UQ.

☐ I have registered, or intend to register, to take an English language proficiency test.

☐ I have completed the ICTE-UQ Bridging English Program.
  Evidence is required via a certificate of achievement.

☐ I have successfully completed a recognised bachelor or master degree program, or have completed at least 2 years of full time equivalent study, from an accredited university or institution where English was the language of instruction and assessment in the program undertaken.
  The final year of study to be completed within the 3 years immediately prior to commencement at UQ. Assessed on a case-by-case basis. Evidence is required via an official academic document.

Either:

- I am a citizen of a designated country* and have completed senior secondary schooling (or higher) in that country.
  Assessed on a case-by-case basis. Evidence must be provided that demonstrates completed studies in an English-tongue discipline.
  Or:

- I have lived in a designated country* for a period of 5 years or more immediately prior to commencement at UQ.
  Assessed on a case-by-case basis. Evidence is required, for example letters of employment, official academic documents, etc.
  *Designated countries: Australia, Canada, USA, New Zealand, Singapore, South Africa, Ireland, United Kingdom, United States.

☐ I have worked in a primarily English-speaking professional environment for a period of 3 years or more immediately prior to commencement at UQ.
  Assessed on a case-by-case basis. Evidence is required via letters of employment stating the dates of employment and the position held, and that the work was undertaken in a primarily English-speaking environment.
Box 8 – Evidence and Document Upload

You can add as many documents as you like up to the size limit of 12MB. It’s best that documents are uploaded as pdfs rather than jpeg scans, as these take up less of the allocated space allowance.

Once all 8 sections have been completed, select ‘Final Review’ to see your complete application on one page.

At the bottom of the Final Review page, the last section is a declaration followed by a Submit button.

Questions? graduateschool@uq.edu.au or +61 7 3346 0509 / +61 7 3346 0503. This document updated 05/03/2019.